

12. Contact Telephone, Fax and E-mail :

Official Phone Number : STD Code..... Number

Official Fax Number : STD Code..... Number

Residential Phone Number: STD Code Number

E-Mail:

(E-mail ID is compulsory as most of the exam related communication will be sent through E-mail)

13. **Examination Centre.**

Give centres of your choice in the order of preference from the list of centres given in the prospectus.

a) Written Examination Centre 1. _____ 2. _____ 3. _____

b) Viva-Voce Centre 1. _____ 2. _____ 3. _____

14. **Requisite Educational Qualification ***

Name of Degree / Diploma	Subjects/ Branch	Year of Passing	Board / University

15. **Requisite Experience for fulfilling the eligibility criteria #**

Name of Employer/ Organization	Designation	Year		Nature of Work
		From	To	

Self-employed candidates should submit details as indicated in the prospectus

Declaration by the Candidate

I hereby declare that all the information given in the application form and enclosures are true to the best of my knowledge. I agree to the condition that if any information or any statement is found to be incorrect, my registration to the examination would be cancelled. I also understand that it is my responsibility to cross check information from the websites as mentioned in the prospectus for the allotted examination centre and issue of hall ticket. I shall inform NPC Chennai about any change in my mailing address, telephone number and e-mail ID, if any, at the earliest. I also abide by the examination scheme and conditions as mentioned in the prospectus.

Place:

Date:

Signature of the candidate

Name _____

List of Enclosures Attached

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....
- 6.....

Employment Certificate Format
(To be certified by Employer)

Name of the Company _____

Telephone _____

Address _____

Mr. /Ms _____ is/was employed in our organization as
_____ from _____ to _____ as per our
employment records.

Signature: _____

Date: _____

Name of the authorized official: _____

Designation _____

Office Seal :

.....

Employment Verification
(For Self-Employed Candidates Only)

The self-employed candidates should attach proof for atleast two major works carried out for the clients. (Attach either work order or letter from the clients). In addition the candidates should attach photocopies of the Income tax returns for a minimum period of two years

ACKNOWLEDGEMENT
2nd NATIONAL CERTIFICATION EXAMINATION FOR
ENERGY MANAGERS / ENERGY AUDITORS-2005

From

National Productivity Council

Dr. Ambedkar Institute of Productivity

6, SIDCO Industrial Estate

Ambattur

Chennai – 600 098

To

Candidate's Address*

Dear Applicant,

We acknowledge the receipt of your application form along with the examination fee.

Your Registration number is _____. Please quote this number in future correspondence. All the correspondence made in connection with the National Certification Examination shall be made directly with the NPC Chennai at the above address.

Director & Controller of Examination

* To be filled by Candidate

Please enclose a self-addressed stamped (Rs.6/-) envelope for sending this acknowledgement letter.

NATIONAL CERTIFICATION EXAMINATION-2005

HALL TICKET

Affix Self attested
Passport size
Photograph

Energy Manager

Energy Auditor

Name of the Candidate: _____

Signature of the candidate: _____

Papers in which the candidate is appearing: (Please tick)

Paper I

Paper II

Paper III

Paper IV

VivaVoce

For Office Use

Regn. No.

Exam. Centre Allotted

Venue:

Schedule of Exam

Director & Controller of Examination

NATIONAL CERTIFICATION EXAMINATION-2005

EXAMINATION CENTRE CHECK FORM

Affix Self attested
Passport size
Photograph

Energy Manager

Energy Auditor

Name of the Candidate _____

Signature of the Candidate: _____

Papers in which the candidate is appearing: (Please tick)

Paper I

Paper II

Paper III

Paper IV

VivaVoce

For Office Use

Regn. No.

Exam. Centre Allotted

Director & Controller of Examination

INSTRUCTIONS TO THE CANDIDATES

1. Read the Prospectus before filling the Application form
2. Fill up the information and enclosures appropriately
3. Incomplete application will not be considered.
4. Detach this Instruction Sheet and retain for your own reference. In all subsequent correspondence make sure that invariably you quote the registration number which you will receive in your acknowledgment
5. Filled application form should reach on or before **10th April 2005** to: -
Director
Dr.Ambedkar Institute of Productivity
National Productivity Council
6, SIDCO Industrial Estate, Ambattur
Chennai – 600 098
Tel: 044-2625 1808 / 2625 5216 Fax: 044 2625 4904
E-mail: aipnpc@vsnl.net
6. Websites: www.energymanagertraining.com, www.aipnpc.com and www.em-ea.orgT

CHECKLIST

Please Tick (✓)

- | | | |
|---|--|--------------------------|
| 1 | Whether proof of Date of Birth is attached? | <input type="checkbox"/> |
| 2 | Whether proof for requisite educational qualification is attached? | <input type="checkbox"/> |
| 3 | Whether proof for requisite experience certificate is attached? | <input type="checkbox"/> |
| 4 | Whether Fee by DD in favor of BEE is enclosed? | <input type="checkbox"/> |
| 5 | Is IT returns for two years in case of self-employed candidates is attached? | <input type="checkbox"/> |
| 6 | Self attested recent passport size photograph in application form and Hall tickets | <input type="checkbox"/> |
| 7 | Whether proof of SC/ST/OBC certificates enclosed? | <input type="checkbox"/> |
| 8 | Proof of Income certificate for self sponsored candidates in the category of SC/ST/OBC & having annual income not more than Rs. 1.0 Lakh/Annum | <input type="checkbox"/> |